

ADAPTIVE EDUCATION TEACHER

DEFINITION: Under general supervision, performs work of moderate difficulty in planning and implementing curriculum and educational programs for children and adolescents in a residential treatment center engaged in providing dual diagnoses treatment services; assesses student's abilities and develops individualized educational plans consistent with treatment goals; responsible for the overall management of classroom activities and assigned staff; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Plans, develops, writes and implements curriculum and educational programs in accordance with educational/treatment goals and student's abilities; completes educational assessments including assessment of current academic status, motivation for school, history of strengths and weaknesses, and educational goals for new admissions; in coordination with student's home school determine if child is enrolled in school prior to admission, obtains transcripts, assessments and behavioral information; provides direct academic teaching of required courses in educational classes; updates and revises curriculum through the acquisition of educational materials and training; responsible for providing grades/transcripts to student's home school upon discharge from treatment center.

Develops individual program plans and daily lesson plans; ensures that appropriate classroom time is provided for each subject in accordance with state and Navajo Nation standards; evaluates assignments and monitors progress and achievements; manages behavior to ensure an emotionally and physically safe classroom environment; serves as an active member of treatment team; participates in treatment team meetings and treatment plan reviews providing information about student's progress in meeting educational goals and academic progress; participates in multidisciplinary treatment planning meetings; assists resident with vocational and career searches, applications and training.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of federal, state and Navajo Nation rules, regulations, policies and procedures related to areas of assignment.

Knowledge of theories, principles, practices and techniques of educational methodology applied in teaching adolescents.

Knowledge of Navajo culture and its influence on the daily lives of the children and family.

Knowledge of academic and/or vocational education curricula.

Knowledge of the principles and practices of educational or vocational assessments, evaluation and interpretation.

Knowledge of alternative educational programs, such as GED, Job Corps, vocational training, challenge programs, etc.

Knowledge of first aid and safety practices and procedures.

Knowledge of behavioral management systems and processes.

Knowledge of medical and psychosocial issues related to individuals with learning, developmental and/or emotional disabilities.

Skill in the administration, evaluation and interpretation of educational/vocational assessments.

Skills in maintaining a clean safe supportive educational environment.

Skill in establishing and maintaining effective working relationships.

Ability to evaluate, design and implement curriculum, testing and/or teaching methodologies.

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Ability to work with youth and establish a positive resident/teacher relationship.
Ability to work with and collaborate with education and health care specialists.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work is performed in a residential and classroom setting and may include outdoor excursions, field trips and the like; exposure to stressful environment managing adolescents who have emotional behaviors or substance abuse problems.

MINIMUM QUALIFICATIONS:

- A Bachelor's degree in Education; and two (2) years professional teaching experience in middle or high school grades.

PREFERRED REQUIREMENTS:

- Current Teaching Certificate.
- Certification in Adapted Education.
- A Master's degree in Education.

SPECIAL REQUIREMENTS:

- A favorable background investigation.
- Possess a valid state driver's license, a First Aid Certificate, a Cardiopulmonary Resuscitation (CPR) Certificate.

Supplemental Requirements:

Incumbents must obtain a Navajo Nation Vehicle Operator's Permit and pass a physical examination within 90 days from date of hire.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.